



Downtown Buda Farmers Market
Main Street
Buda, TX 78610

Name of Market: Downtown Buda Farmers Market Association (DBFMA)

Board of Directors: President: Jennifer Denton, Vice President: Kristina Little, Secretary: Jo Ann Glanz, Treasurer: Jo Ann Glanz.

Market Manager: Jennifer Denton

Assistant Manager: Kristina Little

Rules and Regulations

1. All Vendors and their Agents must read the rules, sign and submit before participating in the Market.
2. Vendors must be ready to sell by 9:00am and stay until 1:00pm, unless given permission from the Market Manager.
3. All vehicles needing to drive through the Market must be in place no later than 8:30am, or you must park else where and walk in. Driving through the Market after 8:30am is a safety hazard.
4. Bring enough products to last through the end of the Market. An abundant display brings more Customers to your booth. The only exception to this is in the unavoidable event of farm goods running out.
5. Do not sell prior to 9:00am, unless authorized by the Market Manager. Fines may be applied if in violation.
6. Notify the Market via email at budamarketmanager@gmail.com or by phone at 512-773-7128 no later than noon the day prior to the Market if you are not able to attend. In the event that a previous event was missed, please confirm your space with the Market Manager 2 days prior to the next event. Failure to notify the Market can result in a fee of \$25 for the inconvenience caused and the loss of your regular space to another Vendor. Stall reservations are considered commitments by the Vendors to participate in the Market.

7. Vendors must grow or produce the products within 100 mile radius of downtown Buda. Market Managers or their agents may request removal of poor quality items.
8. Reselling of any products or goods at the Market is strictly prohibited.
9. Live animals may not be given away or sold at the Market.
10. Vendors may name a qualified agent (Family member, employee or designated person) to handle the sales at the Market. The agent must be fully educated and knowledgeable about the products, how it is used, grown or produced and be able to communicate this clearly to the Customers.
11. Farmers are subjected to farm inspections to be conducted by a professional inspector or Market Manager, or one appointed by a Manager and up to two participating growers. Farmers are required to be available for surprise inspections immediately following (but not limited too) the Market day. If there has been a suspicion or complaint of reselling the following applies:
 - a. If the farm has been inspected within the last year and has no violation upon inspection, the accuser is responsible for all costs involved.
 - b. If the Farmer is found guilty of a violation (i.e. not growing the products sold), the Farmer is responsible for costs and any penalties decided on by the Downtown Buda Farmers Market Board of Directors.
 - c. Any person's time will be compensated at \$25/hours.
12. All Vendors using the term "Organic" must be certified organic legally.
13. Nursery Vendors must sell potted plants, trees or nursery starters from seed, plug, clipping, bulb or bare-root. No resale of pre-finished plants is allowed.
14. Craft Vendors will be subject to a jury of their product by a Market Manager and appointed Member of the Board before being allowed to sell at the Market. Both a Market Manager and the appointed Member of the Board have the right to review any craft merchandise for sale at the Market at any time and may confiscate items suspected to be resell items as opposed to original.
15. All Vendors must have approval for any new items before selling.
16. Each Vendor is entitled to ten feet of frontage space. Vendors must keep their merchandise and tables neatly within the designated stall space unless authorized by a Market Manager.
17. There are no dumpsters available to the Market. Vendors producing trash must carry away all trash from their designated space.

18. Vendors must not bring pets to the Market, unless they are designated Service Animals.
19. Each Vendor must set his/her own price. Price Fixing is illegal.
 - a. DBFMA is not responsible for product liability or the paying of sales tax. Sales tax must be paid to the City of Buda at the rate of 8.125 of the total taxable sale. A Sales Tax Number may be obtained through the State Comptrollers Office.
20. All Vendors are required to post or have within possession when applicable:
 - a. Signs clearly identifying the name of the Farm, Farmer or Venue.
 - b. Organic Certification, if applicable.
 - c. Certificate of Registration for Weights and Measurements
 - d. Nursery License
 - e. Food Handling Certificate
 - f. Printed ingredients available for products sold
21. All Food Vendors must comply with the Health Department rules as set out below:
 - a. All food products must be stored 6" above the ground
 - b. All meats sold must be kept at 40 degrees or less.
 - c. Any cheeses sold must be kept at 40 degrees or less.
 - d. All eggs must be kept at 40 degrees or less except for the few to be sold right away. They may also be dated.
 - e. Health regulations prohibit the sale of food prepared in an unlicensed kitchen.
 - f. Any prepared food that could be potentially hazardous foods must be kept at the proper temperature and not allowed to sit in the heat during the Market.
 - g. Any unwrapped prepared foods must be protected by some kind of cover guard.
 - h. Prepackaged products sold in containers must be labeled with the quantity or weight of the contents, the name and address of the producer and a list of all ingredients.
 - i. All packaged products must be dated.
 - j. Any other applicable state and/or local health regulations.

22. Sampling Requirements:
 - a. Keep Sampled in clean, covered containers or individual containers as required by your individual license.
 - b. Use toothpicks or disposable utensils to distribute samples.
 - c. Dispose of pits, peels and rubbish in leak proof garbage receptacles.
 - d. Maintain control over samples
 - e. Provide your own garbage receptacles.
 - f. Any fines received by the DBFM for incorrect sampling procedures will be assessed to the Vendor responsible for non-compliance. Failure to abide by these sampling requirements may result in revoking approval to provide samples to Market customers.
23. All Vendors must conduct themselves in a professional and courteous manner while at the Market.
24. Consumption of alcoholic beverages or illegal drugs is not allowed at the Market.

Non-Compliance Penalties and Appeals

1. Failure to notify the Market, lack of a timely notice of absence or lack of notice will result in a fee of \$25 for the inconvenience caused and the loss of your regular space to another Vendor.
2. Due to the potential danger of an accident, the fee for driving through the Market after 8:30am or before 1:15pm is \$25.
3. The Market requires that all tents must have weights attached to each leg of the tent due to the potential for injury. Please do not put up your tent if you do not have a 29lbs (the weight of a double cinder-block from Home Depot) or greater weights attached to each leg no matter the weather. These weights must be tied securely to the tent with strong rope or bungees. The weights must not dangle or be balanced on the tent leg or loosely tied onto the tent leg, as the tent leg can shift resulting in no weight on the leg. If alone, get help from a neighbor or Market personnel. Vendors must weigh down their equipment immediately before the booth is set up. The importance of this cannot be stressed enough as it can result in serious injury to a person. The fee for not having sufficient weights on the tents and/or not taking down your tent (when windy) when asked by the Market Manager or any appointees of a Market Manager is \$50 and due to the potential injury, the Market reserves the right to take down the tent.
4. All Vendors are required to clean their space before leaving the Market. If a Vendor leaves their space unclean cleaning fee of \$25 will be fined.

In Summary these rules are designed for everyone at the Market. Please follow them and help others to follow them. If you see noncompliance, please inform the Vendor politely and if the problem is not corrected, inform a Market Manager or a Board Member. We like to thank all our Vendors for their participation in providing a safe and prosperous outlet for local famers, ranchers, artisans to connect with the local consumer.

I have read and understand all Market rules, regulations and fees and by signing below I and/or my representative agree to abide by them.

Printed Name

Signature

Date:
